

**TOWN OF DAVIE
TOWN COUNCIL AGENDA REPORT**

TO: Mayor and Councilmembers

FROM/PHONE: Bonnie Stafiej, Director Special Projects

PREPARED BY: Bonnie Stafiej, Director Special Projects

SUBJECT: Parade Permit

AFFECTED DISTRICT: All

ITEM REQUEST: Schedule for Council Meeting

TITLE OF AGENDA ITEM: A PARADE PERMIT REQUEST AUTHORIZING THE TOWN OF DAVIE TO PERMIT THE FOREST RIDGE HOLLY DAY PARADE COMMITTEE TO ASSEMBLE

REPORT IN BRIEF: Attached is a Parade Permit presented by the Forest Ridge Holly Day Parade Committee seeking permission to host their Annual Community Parade and Fair in Forest Ridge on Saturday, December 5, 2009. They will present the Town of Davie with required event insurance upon approval of this permit request.

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PREVIOUS ACTIONS: The Forest Ridge Holly Day Parade Committee has held this parade and Fair for the past nine years. All communities are invited to participate or attend the parade and small festival.

CONCURRENCES: N/a

FISCAL IMPACT: not applicable

Has request been budgeted? n/a

If yes, expected cost: \$

Account name and number:

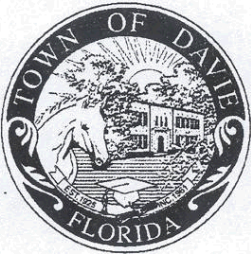
If no, amount needed: \$

What account name and number will funds be appropriated from:

Additional Comments:

RECOMMENDATION(S): Motion to approve resolution

Attachment(s): Permit Application
Parade Route
Event Logistics



SPECIAL PROJECTS DEPARTMENT

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PHONE: 954.797.1153 • FAX: 954.797.2078 • WWW.DAVIE-FL.GOV

PARADE PERMIT APPLICATION

Date: 8-19-09

Organization: Forest Ridge Holly Day Parade

Address: Pine Island Road and Forest Ridge Blvd., Davie, FL 33328
City State Zip

Name of Representative(s): Rhonda Gracie, Committee Chair Phone: 954.473.0793

Address: 9682 Ridge Crest Court, Davie, FL 33328
City State Zip

Number of Parade Entrants: 50 Number of Spectators Expected: 500-700

Date of Parade: 12-5-09 Hours of Parade: 1 pm to 2 pm

Route of Parade: see attached

Applicant's Signature: [Signature]

Date of Council Meeting: _____

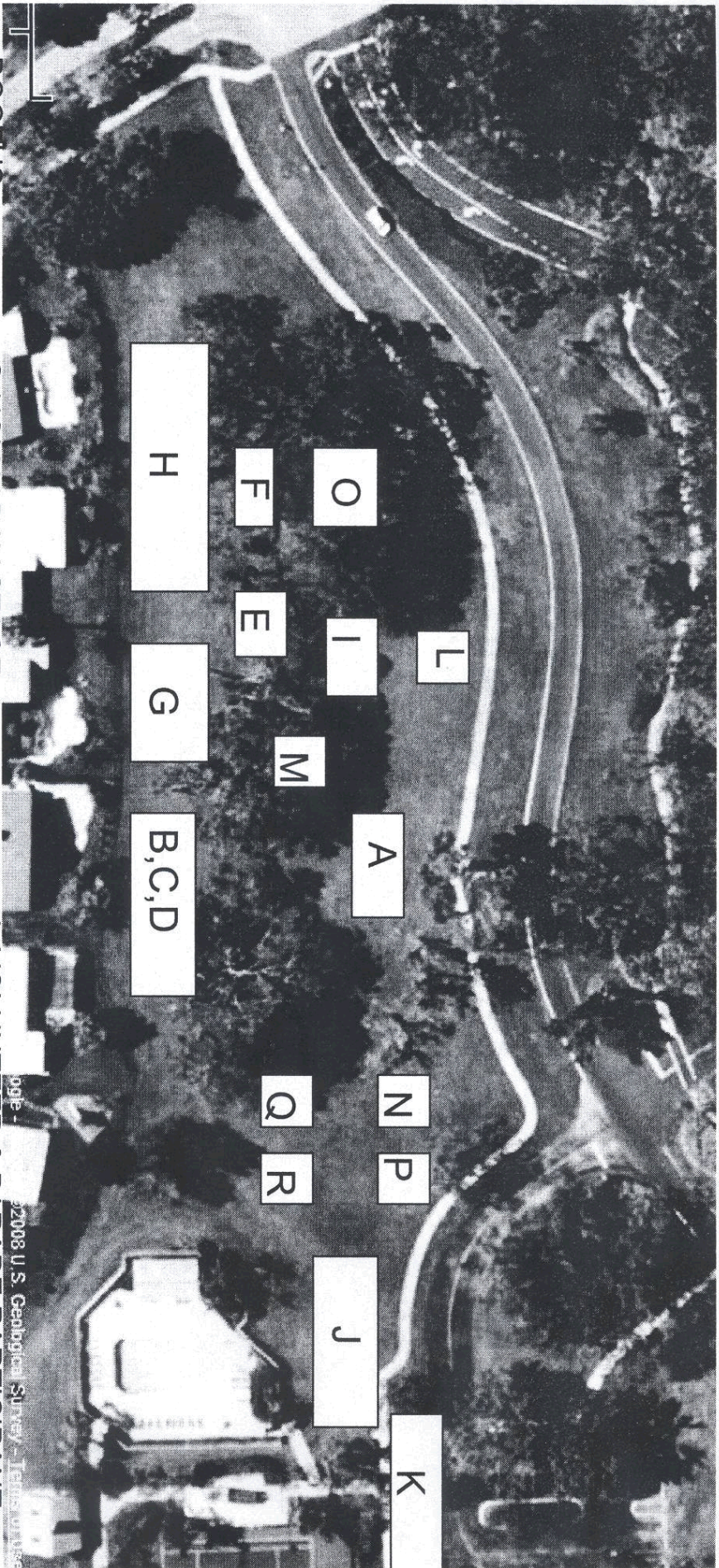
Approved

Denied

****This application will be reviewed by a staff committee and if warranted, there may be a possibility of a service fee due to the size/extent of the event.**

NOTE: Per Section 21-4 of the Town's Code, the Town Council shall be sole authority for the approval of permits to conduct parades on or about the Town's public rights-of-way. The civic organization making application to conduct such parade shall have the sole responsibility and prerogative to determine who the participants and participating organizations shall be. Permits

9th Annual Forest Ridge Holly Day Parade & Fair *December 5, 2009*



BOOTHS

- A-TICKETS/RAFFLE
- B-BAKED GOODS
- C-DRINKS
- D-HOT DOGS
- E-POPCORN
- F-FACE PAINTING

G-HOLLY DAY STAGE

- H-INFLATABLE GAMES AREA
- I-SANTA'S THRONE & PHOTOS
- J-DAVIE POLICE COMMUNITY RESPONSE UNIT & DIVE TEAM
- K- DAVIE FIRE ENGINE & RESPONSE VEHICLE

L-VOLUNTEER & PARADE PARTICIPANT

- CHECK-IN
- M-ARTS & CRAFTS
- N-HUMANE SOCIETY
- O-INDIAN RIDGE JAZZ BAND (ON CONCRETE PAD)
- P-COSTCO
- Q- HOPE OUTREACH
- R-ARTS & CRAFTS AREA

Please note that this map is not to scale and exact locations may vary on day of event.

10th Annual Forest Ridge Holly Day Parade Route



- Main Entrance
- Secondary Entrance
- Start/End
- Statue
- Judging Area
- Parade Route
- Parade Participant Lineup
- Parade Fair & Check-In Location
- Water Station
- VIP parking

December 5, 2009